Account Activation

Click on the Applicant, New, Returning Student or Alumni link under the **Activate your account** section.

Enter your **Student Number** or **Campus ID** and your **Birthdate** in the format YYYYMMDD. For example if you were born in May 15, 1990 then enter the birthdate as 19900515. After entering both fields click **Next**.

The **Computer Account Agreement** will be displayed. Read the agreement and select the "**I Agree**" and click **Next**.

Computer Account Agreement

Name:

Computer Account:

Brock Email:

Computer Use Policy
INTRODUCTION

⦿ I Agree   ◯ I Disagree

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Set Password screen will be shown. Enter in a new password. Please note that your password must be between 8-30 characters and must contain at least 3 different types of characters (i.e. lowercase, uppercase, numbers or special characters). Confirm the new password by entering it again in the **Confirm New Password** Field. Click **Next**.

Set Password

Please note that Email and Isaak (Sakai) accounts will be given to students within 24 hours of registering for a course.

Set your password for your Campus Active Directory account (portal & Lab Account).

Please note that your password must be between 8 - 30 characters and must contain at least 3 different types of characters (i.e. lowercase, uppercase, numbers or special characters)

New Password ●●●●●●●●●●

Confirm New Password ●●●●●●●●●●

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Next, create new **Security Questions** page will be displayed. These questions will be used to reset your password. Select a **Question** from the list of questions and enter in an answer to the question. After creating two of these questions click **Next**.

Security Questions

Security Questions will be used to reset your password.

Student - Question 1
What was my first pet's name?
Answer ●●●●● (Must be 4 - 30 char.)
Confirm Answer ●●●●●

Student - Question 2
What was my nickname in grade school?
Answer ●●●●● (Must be 4 - 30 char.)
Confirm Answer ●●●●●

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After completing the two security questions a summary page will be displayed and with it your **Campus ID**, **Computer Account**, and **Email Address**. Click **Finish**.

Summary

You have successfully completed the activation process. The following systems will have their passwords updated:

- Campus Active Directory - Updated Immediately
- Badger Email Account - Updated within 1 hour
- my.brocku.ca (Portal) - Updated Immediately
- Isaak (Sakai) Student Account - Updated within 1 hour

Your my.brocku.ca (Portal) Campus ID is:
Your Computer Account* is:
Your Email Address* is:

* Please note that email and Isaak (Sakai) accounts will be given to students within 1 day of registering for a course.

Please login using your new Campus ID and password and navigate to Student & Application Self Serve.

Finish

You may now login to my.brocku.ca using you new **Campus ID** and **Password** and navigate to Student & Application Self Serve.